MILLENNIUM

CENTRE

389 MAIN STREET | WINNIPEG, MB R3B 1A6 | CINDY@THEMILLENNIUMCENTRE.CA

BOOKING INFORMATION

The Millennium Centre is the perfect venue for both public and private events, including wedding ceremonies and receptions, corporate meetings, fundraisers, celebrations, exhibitions, conferences, photo shoots, and more. The main floor is wheelchair accessible and air conditioned. If you are interested in using the Millennium Centre as a filming location, please contact us directly for booking information.

CELEBRATION HALL

The spacious main level Celebration Hall features approximately 6500 square feet of usable space with 50 foot ceilings capped by a 52 foot stained glass dome and classical stylings throughout. A popular wedding ceremony and reception venue, the former bank hall breathes effortless elegance and sophistication into any event. A maximum capacity of 200 to 220 guests is recommended for events such as wedding ceremonies and receptions.

TAPESTRY ROOM

Originally the bank manager's office, the main level Tapestry Room is named for the wall coverings found throughout the space. With approximately 850 square feet of space and 10 foot high ceilings, it features a striking mahogany fireplace, decorative plaster ceiling, grand chandelier and a collection of plush leather chairs. The intimate feel and rich décor provides the perfect setting for wedding photos or meetings, accommodating up to 40 guests. No food or drink is permitted in the Tapestry Room.

MANDATORY FOR ALL RENTALS

- **Full payment** is required after the rental contact is signed.
- A **$200 cleaning fee** is applied to all events.
- A **$150 heating surcharge** is applied to all events taking place in the months of December, January and February.
- A **$500 security deposit** must be made at the time of booking. The deposit will be refunded after an inspection if the venue is left in a reasonable condition at the end of the event, without damage or extraordinary cleaning required to return it to its pre-event state.
- A **$400 caterer surcharge** paid by the caterer for the use of the kitchen and its equipment.
- **Event Insurance is required** for all events.
- **No open flame, sparklers or smoke machines** may be used anywhere in the venue.
- **No confetti of any type** - glitter, paper, rice, rose petals or anything else, including balloons - may be used anywhere in the venue.
- **No regular tape is allowed on the venue walls**, non stick tape is only permitted with approval prior to an event.
- Please note that **all of the building's doors**, including the front and loading doors, are self locking.

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CELEBRATION HALL RENTAL

(MAXIMUM OF 200 TO 220 GUESTS - LAST CALL AT 12:30 AM, GUESTS MUST DEPART BY 1:00 AM)

Monday thru Thursday rental for a **maximum** of 12 hours: **$2350** (no taxes)
Friday thru Sunday rental for a **maximum** of 12 hours: **$2950** (no taxes)

AMENITIES INCLUDED WITH RENTAL

- Commercial kitchen for licensed caterers
- 30 round tables (60 inches in diameter)
- 145 basic folding chairs
- Risers for the head table or speaker
- Audio equipment (speakers, microphone and podium)
- Baby grand piano
- Universally accessible entrance and washrooms
- Up to **three hours** for rehearsal or set up the prior to the day of the event
    - **Tear down must be done promptly at the end of an event**, removing all décor, putting away tables and chairs, and ensuring nothing is left behind. Returning the next day for tear down can be done for an additional cost.

AMENITIES AVAILABLE FOR AN ADDITIONAL COST

- An initial site visit before booking will be provided for free. Any additional visits: $100 each
- Set up or tear down of the tables and chairs by staff: $200 per hour
- Additional time for your rehearsal, set up or tear down: $100 per hour
- A projector and large screen (includes set up and tear down): $500
- Up to 162 chiavari chairs: $7.50 per chair
- Use of the Tapestry Room during the event (**no food allowed**): $500
- Up to 48 candles and candle holders (see website for photo)
    - 8.5 inch tall wax-coated tapered LED candles with one inch tall flickering plastic flame, battery-powered with remote-control: $10 per candle
    - Decorative round gold glass candle holders: $10 per holder

TAPESTRY ROOM RENTAL

(MAXIMUM OF 40 GUESTS - NO FOOD ALLOWED)

Monday thru Thursday rental for up to 8 hours: $750 (no taxes)
Friday thru Sunday rental for up to 8 hours: $1200 (no taxes)

PHOTO SHOOT OR SHORT EVENT RENTAL

Cost per hour: $350 (no taxes)
Includes access to Celebration Hall and the Tapestry Room.

MUSIC LICENSING FEES

For any event which includes any kind of music (concert, band, disc jockey, streaming, MP3s, CDs, etc.), a **Re:Sound and SOCAN licensing fee must be paid** to ensure music is played legally, ethically and easily. For events with 1-100 guests, the cost is $65.78. For events with 101-300 guests, the cost is $94.62.

CATERING

Catering is **not included** in the rental cost of the Millennium Centre. We encourage you to bring your own catering company or use our recommended companies, *WOW Hospitality Concepts*, or *Bergman's On Lombard* if available. Contact information can be provided. Only licensed caterers permitted.

The caterer must pay a mandatory caterer Surcharge of $400 directly to the Millennium Centre, prior to the event, for the use of the kitchen and its equipment. A digital copy of the caterer's health permit (a permit necessary for preparing and transporting food for off-site consumption) or any other permits (depending on the nature of the event and if alcohol will be served) are also required.

Linens and dishes are **not provided** by the Millennium Centre. We recommend *Collective Event Rentals* for these amenities.

LIQUOR SERVICE

A licensed caterer or bartender of choice who is registered with the health department can only serve alcohol with food services. A social occasion liquor permit is required for the event to serve alcohol, whether purchased through the caterer, bartender or by the client. **The permit must be visible during the event.** Last call must be no later than 12:30 am.

DISCOUNTS

Discounted rental rates for non-profit charitable organizations. Please enquire for more information.

VIEWINGS

One complimentary viewing of the Millennium Centre will be provided for each potential event. Additional access to the venue for the same event (clients or vendors tours, deliveries, etc.) is available at $100 per visit.

CONTACT INFORMATION

The Millennium Centre is managed by Heritage Winnipeg, a nonprofit charitable organization established in 1978 to promote the restoration, rehabilitation and preservation of Winnipeg's built environment. Please include your desired date and event type, and direct your enquiry to:

CINDY TUGWELL
Executive Director of Heritage Winnipeg
204-990-8976 cindy@themillenniumcentre.ca
www.TheMillenniumCentre.ca

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HISTORY

Built from 1910 to 1912, the Millennium Centre is the current name of the historic Canadian Bank of Commerce building in Winnipeg. Located at 389 Main Street, close to the iconic corner of Portage and Main, the building was part of what was once known as Banker's Row in the heart of the Exchange District, now a national historic site. A relic of Winnipeg's boom era at the turn of the 20th century, the bank had flourished as part of the grain trade and spared no expense when constructing its magnificent building, ensuring it would stand proudly for generations to come.

The Millennium Centre we see today is the third iteration of the bank at the same location, which rented a space in the Bannatyne Block when it first arrived in Winnipeg in 1893. The bank bought the building in 1899, replacing it with a small Beaux-Arts "temple of finance", designed by renowned architects Darling and Pearson of Toronto. The second space was also quickly outgrown, though this time the building was dismantled and shipped to Regina, Saskatchewan, where the façade still stands today. With the old structure gone and adjoining properties purchased to make room for expansion, construction on one of the grandest buildings to grace the streets of Winnipeg was ready to begin.

As the regional head office for the bank, the six storey Millennium Centre was opulently designed to impress and even intimidate customers. It is an excellent example of the majestic architecture that defined Winnipeg's commercial core and exclaimed its importance as a financial center in the early 20th century. Another project of Darling and Pearson, the Millennium Centre's neoclassical style is timeless, erected for an expenditure of roughly $750,000. The building's structural design exhibited all the newest technological achievements and featured the best Canadian manufactured building materials available. A modern marvel, the building radiated wealth both inside and out, and was very well received by the community.

After 75 years in the same location, fortunes had changed in Winnipeg and the bank decided to leave its nearly perfectly preserved building in 1968. Eventually plans were made to demolish the Millennium Centre and replace it with a parking lot, which became the catalyst for the heritage movement in Winnipeg. The community refused to stand by as another heritage building was lost, taking to the streets to protest in 1978. When the dust settled, the Millennium Centre was saved and given a heritage designation by the city which protects it from demolition in the future. Additionally, Heritage Winnipeg was created as an advocacy group within the city to help save threatened heritage buildings as well as ensure their sustainability into the future.

After sitting empty for many years, in 2000, the owners of the building, coaxed by a generous donation from philanthropist Bill Loewen, kindly donated the Millennium Centre to the 389 Main Street Heritage Corporation. A nonprofit charitable organization dedicated to maintaining, preserving and restoring the building in a manner befitting its heritage status, 389 Main Street Heritage Corporation is still the owner today. The building reopened in 2004 as the Millennium Centre, a glamorous space for both public and private events, all while numerous projects have been undertaken to ensure its ongoing functionality, maintenance and preservation. And it seems only fitting that the Millennium Centre is now managed by Heritage Winnipeg, with dreams of slowly revitalizing the entire building through adaptive reuse – ready to serve its community well into the new millennium!

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